



## SUSTAINABLE PROCUREMENT POLICY

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#### 1. The Definition of Sustainable Development

Sustainable development means meeting the needs of the present without compromising the ability of future generations to meet their needs. This concept emphasizes the balance between the economy, society, and the environment, promoting the efficient use of resources and environmental protection to ensure the long-term coexistence and development of human beings and the environment.

#### 2. Purpose

The purpose of this policy is to clarify for all SIU staff the meaning of Sustainable Procurement and how we propose to work towards achieving it. The policy applies to all SIU Procurement activities and governs SIU's approach to procurement. The Sustainable Procurement Policy is crucial for Shinawatra University, which is a private university established to provide distinguished academic and research programs.

The main purpose of this Policy is to acknowledge that its procurement/purchasing activities have a significant impact on the environment, society, and the economy. SIU accepts that it has a broader impact on sustainability and has a responsibility to reduce those impacts in purchasing activities. The Sustainable Procurement Policy will ensure that the acquired products and services contribute to social and environmental responsibilities.

SIU aims to embed sustainable purchasing, aligning with the university values to reflect the strong commitment to the UN Sustainable Development Goals (SDGs).



### 3. Title, Application and Commencement

This Policy may be referred to as the Shinawatra Sustainable Procurement Policy 2022.

“The process whereby organizations meet their needs for goods, services, works, and utilities in a way that achieves value for money on a whole life basis in terms of generating benefits not only to the organization but also to society and the economy, whilst minimizing damage to the environment.” Shinawatra Sustainable Procurement Policy 2022 can be incorporated into the whole procurement process, assessing the need, defining the need, evaluating options, design and specifying, supplier selection, tender evaluation, post-contract management, and supplier development.

This Policy is relevant to all employees and students, including faculty, scientists, staff, research scholars, and students within Shinawatra University and its associated locations. It acknowledges the essential role of higher education institutions in driving change and supporting the realization of UN Sustainable Development Goals. Higher Education Institutions play a crucial part in shaping a mentality that promotes the spread of Sustainable Development Goal principles.

### 4. Objective

- Ensure compliance with all relevant legislation and regulatory requirements.
- Promote sustainable awareness and assessment amongst suppliers and contractors.
- Procure sustainable products and services.
- Reduce the environmental sustainability impacts of construction and refurbishment projects.
- Consider Environmental, economic, and social aspects when specifying specific goods or services.



- Include sustainable criteria when evaluating offers from potential suppliers.
- Promote awareness of sustainable issues and considerations within the user community.
- Develop measures of our sustainable practice using sector standards.
- Use the measures developed to monitor our sustainable practice with a view to seek continual improvement.
- Use the results of the monitored practice to benchmark our performance against similar organizations.
- Analyze the benchmarked performance to identify areas of practice for improvement.

## 5. Procedure/Practices

As a socially responsible institution, Shinawatra University embraces its unique role in contributing to the United Nations Sustainable Development Goals (SDGs). The University is acutely aware of its environmental responsibilities and embraces the principle of sustainable development to ensure that any adverse environmental impact of its activities is minimized.

The procedures and practices followed by the University are as follows:

**Step 1: Establishing the Baseline:** To evaluate the effectiveness of a policy to reduce waste by investigating how many vendors in the supply chain follow the requirements and to what extent they're following them.

**Step 2: Set Goals:** To account for baseline measurements, stakeholder requests, and regulatory requirements to understand what to prioritize. This is also the time to set appropriate KPIs to measure progress toward SDGs.

**Step 3: Create and Implement Policies and Initiatives:** Educating the internal team and partners throughout their value chain by sharing best practices, providing access to



tools and resources, and implementing training programs. Providing financial incentives or penalties for suppliers subject to new policies and initiatives. Championing success in implementing these practices through supplier awards or recognition programs.

## 6. Resources and Responsibilities

Allocate adequate resources, including financial, technological, and human resources, to support the implementation of the policy and strategy. Designate a committee responsible for overseeing the implementation, monitoring, and reporting of sustainability initiatives, as detailed below:

Nominated by the Vice Chancellor	Chairperson
Shinawatra University	
Two Deans	Member
Two Head of Institutions	Member
Two Professors	Member
Two Asst. Professors	Member
QAE Representative	Member

Foster staff and student engagement by providing training for sustainable practices.

## 7. Communication and Reporting

A transparent and comprehensive communication plan will be developed to inform stakeholders about the University's efforts to mitigate climate and environmental impacts. Regularly report on progress, achievements, and challenges in meeting the University's targets and commitments to ensure accountability and transparency.



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### 8. Approving Authority

The Vice Chancellor of Shinawatra University shall be the approving authority for implementing actions related to environmental sustainability on campus.

### 9. Review of the Policy

This policy will be reviewed periodically to ascertain the effectiveness of implementing sustainability practices. By implementing this Procurement Policy and Strategy, Shinawatra University aims to play an active role in mitigating climate change, protecting the environment, and contributing to a sustainable future. The University recognizes that collective action is essential, and it will actively collaborate with stakeholders to achieve its sustainability goals. Through continuous improvement and innovation, the University will strive to minimize its environmental footprint and relay a positive message to the community.

*Fuangfa*  
Signature



(Dr. Fuangfa Ampornstira)

On behalf of the President of Shinawatra University

Date: August 1, 2022

